

The Congregational Sunday School Extension Society

*(Successor of The Congregational Sunday School and
Publishing Society in Sunday School Extension Work)*

**SECOND
ANNUAL
REPORT
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289 FOURTH AVENUE
NEW YORK CITY**

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THE CONGREGATIONAL SUNDAY SCHOOL EXTENSION SOCIETY

(Successor of the Congregational Sunday School and
Publishing Society in Sunday School Extension Work)

SECOND ANNUAL REPORT

Year Ending December 31, 1919



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Handbook of Information and Catalogue of Publications

Published by The Congregational
Home Missionary Society con-
tains a list of the Society's liter-
ature and the latest statistics
regarding the progress of this
Society. A postcard sent to the
Publication Department, 287
Fourth Avenue, New York City,
New York, will secure a copy.

The Congregational Sunday School Extension Society

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 CHARLES H. BAKER. Treasurer

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	JOHN M. WHITON

MINUTES OF THE ANNUAL MEETING

Held at Park Church, Grand Rapids, Michigan,

October 27, 1919, at 10:50 a. m.

Rockwell Harmon Potter, D.D., the President, called the meeting to order and opened the same with prayer.

General Secretary Charles E. Burton moved that the business of the three Extension Societies be transacted in joint session at 2 P.M. Motion carried.

Extension Secretary W. Knighton Bloom spoke on "Facing Our Opportunity."

Recess at 12:28 P.M. until 2 P.M.

The meeting reconvened at 2 P.M. and opened with a hymn.

One hundred and thirty members were reported present.

A statement was made by General Secretary Charles E. Burton to the effect that the minutes of the previous annual meeting had been approved at the close of that meeting.

General Secretary Charles E. Burton presented the report for the Board of Directors.

Mr. Charles H. Baker, the Treasurer, commented on the financial report of the Society. The report was accepted.

Report of the Nominating Committee was made by Rev. F. K. Sanders, D.D. The officers named were as follows:

President: Rockwell Harmon Potter, D.D., Hartford, Conn.

Recording Secretary: Rev. Theodore M. Shipherd, Wisconsin.

Auditors: Lybrand, Ross Brothers and Montgomery, 55 Liberty Street, New York City.

Directors Representing Constituent States. Term Expiring in 1925

Rhode Island: Mr. H. Edward Thurston, Providence.

Iowa: James P. Burling, D.D., Des Moines (renominated).

Vermont: Mr. Carlton D. Howe, Morrisville.

Wisconsin: Mr. E. W. Stickney, Wilwaukee.

Nebraska: John A. Holmes, D.D., Lincoln (renominated).

Missouri: Samuel H. Woodrow, D.D., St. Louis.

New York: Mr. B. F. Jackson, Buffalo.

Michigan: Bastian Smits, D.D., Jackson (renominated).

Term Expiring in 1921

Massachusetts: Rev. Edward M. Noyes, to fill vacancy caused by the death of Mr. H. T. Richardson.

Directors-at-Large. Term Expiring in 1925

Montana: Mr. Herbert A. Templeton, Great Falls.

Ohio: Demmie P. Cooke, to fill the vacancy caused by resignation of William W. Mills.

Connecticut: Watson L. Phillips, D.D., Rockwell H. Potter, D.D.

Term Expiring in 1921

Pennsylvania: Rev. Harry W. Myers, Jr., Philadelphia, to fill the vacancy due to the death of Professor Samuel T. Dutton.

The above were unanimously elected, the number of votes cast being 130.

The Recording Secretary was instructed by the Council to cast a ballot for Rev. C. E. Burton, D.D., for General Secretary, also a ballot for Mr. C. H. Baker for Treasurer. These ballots were cast by the Secretary.

The nominations for Corporate Members were submitted and elected as follows:

To Serve Until 1921

Mr. Arthur J. Lockwood, New Jersey. James E. McConnell, D.D., Rhode Island.
Charles S. Mills, D.D., New Jersey.

To Serve Until 1923

Rev. Harris G. Hale, Massachusetts.	Rev. Luman H. Royce, Ohio.
Stephen A. Norton, D.D., Massachusetts.	Mr. Warner James, New York.
Willis E. Lougee, New Hampshire.	Mr. Lucius R. Eastman, New Jersey.
Rockwell Harmon Potter, D.D., Connecticut.	Rev. W. S. Beard, New York.
	Mrs. Williston Walker, Connecticut.

To Serve Until 1925

Mr. Charles H. Baker, New Jersey.	Mrs. Hastings H. Hart, New York.
Charles E. Burton, D.D., New York.	Mrs. Harry Wade Hicks, New Jersey.
Percival J. Huget, D.D., New York.	W. Knighton Bloom, D.D., New York.

Recess at 5 P.M. until 7:30 P.M.

The meeting reconvened at 7:30 P.M.

The session was opened by the singing of a hymn.

The minutes were read and approved, and the Secretary was authorized to complete same.

Adjournment.

Respectfully submitted,
THEODORE M. SHIPHERD,
Secretary.

ORGANIZED CONGREGATIONAL SUNDAY SCHOOL WORK

The history of our Congregational Sunday School work in the United States can be traced back to 1805, and Sunday School activity became general among Congregational Churches in this country in 1816. With the background of the religious education of the young in the home and under the direction of the "pastor and teacher" in the early days, the organized work grew gradually in favor, and eventually old methods gave place to the call of the modern Sunday School movement.

Our own definite work was carried on under various names and conditions. In 1829 it was known as "The Doctrinal Tract and Book Society"; in 1832 as "The Massachusetts Sabbath School Society"; in 1868 as "The Congregational Sabbath School and Publishing Society"; in 1870 as "The Congregational Publishing Society," and in 1883 as "The Congregational Sunday School and Publishing Society." In accordance with the action of the National Council in 1917, the work then being done by the Missionary and Extension Department of The Congregational Sunday School and Publishing Society, was ordered transferred to the Church Extension Group in New York City, and pursuant to this action, on December 19th, 1917, there was organized in New York "The Congregational Sunday School Extension Society," with the members of the National Council constituting its membership, and with a Board of Directors, General Secretary and Treasurer, in common with The Congregational Home Missionary Society and The Congregational Church Building Society, thus unifying the administration of efforts centering in the local church, i.e., the pastor, the building and the Sunday School.

The functions of the society are concisely outlined in the records of the National Council, as follows:

"That to the Sunday School Extension Society there has been committed the care of Sunday School Extension work on behalf of the denomination. This society shall also work in coöperative relations with the Religious Education Boards. . . . Briefly summarized, this means the assignment to the Education force of full responsibility of leadership in all that has to do with the educational methods and evangelistic outreach of the local Sunday Schools while to the extension force is assigned the planting of mission Sunday Schools and continuous effort to carry out the plans of the Educational force along such lines as that force may select."

In accordance with this action of the National Council, the new society assumed responsibility for the Missionary and Extension work on January 1st, 1918. This did not necessitate any particular change so far as the field

work was concerned. The superintendence of the Sunday School Extension work is in the hands of the men who superintend the Home Missionary Work. Necessary adjustments have been made so as to harmonize the terms of commission of the two organizations, and a large majority of the field force are joint Home Missionary and Sunday School Extension workers.

REVIEW OF THE YEAR

The difficult thing in missionary work is not that of getting money, but of arousing interest by really doing things and thereby making the work itself so valuable that people will naturally support it. With this in mind, we have sought to make our Congregational Sunday School Extension program the challenge of a great opportunity. Efficiency, economy and enthusiasm have been vital factors in our extension activities and the forces that sent the Mayflower on its mission have been set forth as those winning today.

With the changing of the name of the Congregational Sunday School and Publishing Society to the Congregational Publishing Society, the definite work of the Congregational Sunday School Extension Society stands out more clearly in the minds of our Congregational constituency generally, and our extension program presents a challenge that is worth while and makes large development possible.

The second year of service covered a period when great world events were crowded into life, and in the midst of the demands of the times, the many and varied activities of the Society have found a large place. With the heart of the world stirred along lines of great endeavor, the time was opportune for the consideration of a program, large in scope and mighty in purpose and power. For, compared with material achievements, the feats of the Christian Church need not take second place. The church is still the greatest agency for world betterment; in the light of present-day facts Jesus Christ is the mightiest force operating in life. Moreover, that for which Congregationalism essentially stands represents the spirit that is going to remake humanity.

It takes consecration and courage to meet the issues of today and we are glad it does. As Scotland's heroic Thomas Chalmers said, "Nothing is too good to hope for, which Divine goodness has promised, and nothing is impossible which God has asked His Church to perform." Hence, with the words privilege and duty, written in large characters on life's pages, and sharing in all they mean, the work of the Congregational Sunday School Society, during the period covered by this report, has been one of real accomplishment.

Administration

The General Secretary and the Treasurer, as officers of the Church Extension Boards, have shared in the general direction of the activities of the Society. The Extension Secretary, who devotes his entire time to the Sunday School Extension work, has done field service for fully six months of the year, visiting twenty states, and filling appointments in sixty-four places, and the

rest of the time has directed the work generally from the New York office. Administration has included the supervision of the large and increasing field force; coöperation along Sunday School Extension lines with the entire working program of the Church Extension Boards; the preparation for and carrying out of the plans for the Annual Children's Day Service; the promotion of Branch and Mission School enterprises throughout the entire country and coöperation with the District Secretaries and other workers of the Congregational Education Society.

The finances show a very encouraging condition, especially in view of the fact that the actual cost of administration is small, inasmuch as the larger part of the secretarial salary account represents an expenditure for the direction of field service. The report of the Treasurer of the Church Extension Boards says: "With relation to the Sunday School Extension Society, it marks the first complete financial year and gives a basis of fair comparison. It seems evident that the new arrangement has appealed to the churches, since the support of the work of the Society has been increasingly generous in a larger degree than shown by the benevolent contributions to the other Societies coming within my knowledge. This gratifying result has enabled the Society to enlarge its work and increase its efficiency and we are now equipped for still larger things, without the need of any substantial increase in overhead charges."

Necrology

The Congregational Sunday School Extension Society and our Congregational interests generally have sustained a real loss in the passing on of Rev. J. M. Dick of Washington and Rev. C. K. Stockwell of Montana. For many years Mr. Dick has done pioneer work of a large and enduring nature in the Northwest, and his death has made a real break in the ranks of our missionary workers. Mr. Stockwell entered our service more recently, but had made a large place for himself in the midst of our growing Congregational work in mighty Montana. Of both of these brethren we can say, "Their works follow with them."

Field Service

The activities of the year have been carried on in thirty-three states. Commencing the year with thirteen superintendents and twenty-eight field workers, we closed it with sixteen superintendents and thirty-two field workers, and Directors of our City, Rural and Immigrant Departments bring the total number to fifty-one. Superintendents of coöperating states numbered seven. Of the fifty-one workers, forty-two are joint workers with The Congregational Home Missionary Society, two are Sunday School workers only, while seven others have working relations with State Conferences or other organizations along distinctly Home Missionary lines.

In addition to the regular field force and in harmony with the general plans of the Church Extension Boards, every Home Missionary pastor under his

commission from the Home Missionary Society, is required to care for such Sunday Schools as may be committed to his oversight by the Secretary of Missions. This makes him a Sunday School Extension worker, and adds greatly to effectiveness of our Sunday School Extension work.

Our field workers report the following figures for 1919:

New Mission School Organizations.....	81
Schools reorganized	23
Schools visited	1,288
Conventions, Institutes and Group Conferences	750
Sermons preached	2,430
Church and Mission School addresses	1,216
Other addresses	1,323
Miles traveled	701,332

We wish it were possible to itemize the full service rendered by these workers. Romance still clings to the work of the foreign missionary, but the Home Missionary worker is just as truly the Christian statesman in a needy and challenging community, calling for talent, self-sacrifice and devotion. His program contains the fundamentals of an enduring life. We can never overestimate our debt to the pioneer Sunday School missionary. His task demands a life of almost ceaseless effort. There falls upon him the care of pioneer work, under conditions calling for a consecration matched only by the opportunity.

Our field workers have emphasized certain specific things. These include close coöperation not only with the New York office, but with district and state official and pastoral workers; surveys, so as to line up the work of each state in a constructive way; steady and permanent advance in Sunday School enrollment; the religious educational ideal; and a larger measure of responsibility on the part of the churches generally in the support of Missionary Sunday School work. With all this there has been the magnifying of the spiritual ideal, the values of the things we live by, the standards of the Kingdom as outlined by the Master, the grace of giving and the blessedness of doing. Recognizing that the strongest call we can receive is that of opportunity, our workers have added an emergency call to their regular duties, and entered most heartily into our Congregational World Movement, realizing the commanding part they are called upon to take, if the days ahead shall be the great days they ought to be.

Some Outstanding Statistics

The Year Book figures of 1918 reported a net decrease of 60,581 in our Sunday School membership. This loss spelled opportunity for us, with the expectation that impulse and zeal would turn loss into ultimate gain. Sunday School forces generally rallied along lines of strong endeavor and for 1919 there was a net increase in the enrollment of our Church and Mission Schools of 18,760. For 1918, the Mission School enrollment was 13,628 for 351 schools. For 1919 we are able to record 657 such schools with a total enrollment of 24,471, an increase of 10,843.

Of this increase the self-supporting states are credited with 9,975 and the missionary states with 8,389. Very gratefully we record these encouraging figures, glad for what they mean for the present and grateful for the inspiration they impart.

Departmental Work

As Director of City Work, Rev. Luman H. Royce has continued his survey work generally, gathering information and laying plans. In a special way, his most important piece of work for the year has been the gathering of a new constituency at Miami Beach, Florida, and the erection of the first unit of the new and beautiful church buildings. Rapid extension of our city activities will come directly larger funds are available and workers can be added to this department.

As Director of Rural Work, Rev. Malcolm Dana, D.D., has been surveying the entire country, gathering information and making extensive plans. He was a member of the Home Missions Council Survey Band that investigated conditions in Montana in July, 1919, where great stretches of country a hundred miles square were discovered without a church; places where children had never been to a church service or attended a Sunday School. One important piece of concrete work Dr. Dana has done is at Star, North Carolina, where the Extension Boards have united in inaugurating a program far-reaching in its character, including the activities of the Country Life Academy, and a Larger Parish with five church buildings and ten preaching and Sunday School points. Here a staff of ten workers will care for the religious, intellectual and social needs of Montgomery County, one of the most illiterate and otherwise needy places in the entire country. Following the successful organization of this work, Dr. Dana turned his attention to some Colorado needs, and as a result the Larger Parish Plan is going into operation at Collbran under the direction of Rev. J. F. Walker. In a statement relative to his work generally, Dr. Dana says: "Seven months of almost continuous work in the field have given me some very deep convictions. My specialty is the rural church. I believe it has a unique place in the country problem. If it can lay hold of new plans for a new day and dares to go adventuring, it can do more than any one agency to make the country a place where young people wish to be. The country problem is closely related to that of the city. Children and youth abound in the country. From the country the tide flows cityward. If the rural church does its duty by the young people, what a help it will be to the city church. At this point I am tremendously concerned for the rural Sunday School. Its work is after all basic and fundamental. A childless church, or one that does not put the children first, is bound to die.

"Since the Sunday School is so important, it must keep pace with other educational enterprises. One thing that impresses me in all quarters of the country is the meagre equipment for the Church School and the monotonous and out of date methods used there. The consolidated school is rapidly coming in with its fine equipment and its able teaching force. Country people are alive to the needs of the best educational advantages for their children. It is a time

when plans for a thoroughly equipped Church School will gain a hearing. The Sunday School loses respect because of its inability to compete with public school standards.

"Nowhere is there a better chance for the organized Sunday School class than in the country. Why is it at a certain age the boy likes the Y. M. C. A. Bible Class better than the Sunday School? It is because the Y. M. C. A. stands for everything he likes best, with the Bible Class in its relative place. The rural Sunday School has a wonderful chance to capitalize the child's interests in many things. Baseball leagues, hikes, camping expeditions, all in the name of the Sunday School, will do wonders in popularizing the rural Sunday School by establishing the best point of contact. There is a great value in entertainments given at frequent intervals by the Sunday School. We all know how Christmas and Easter entertainments crowd the church or schoolhouse with people from miles around. Large numbers of these people seldom come at other times. The country Sunday School might well promote the public forum. With the church the rural Sunday School is primarily a community building influence—all life is its field.

"The Rural Work Department is much interested in extension work. This method is used in localities where country homes are isolated and where church and Sunday School privileges are impossible. A minister, social worker and colporteur, all in one, is given a specially equipped car to foster over large areas 'the church in thy house.' Here again, I wonder if Sunday School effort should not come first. Why not in every section of the country the slogan 'Every home a Sunday School'? How fine it would be if consecrated people might give time each week and go in their autos to country homes to enroll and actually teach Sunday School classes. Parents might be enrolled in the home department and become teachers of their own children.

"I am also convinced that more use should be made of our religious periodicals and Sunday School papers. The average outlying home should be supplied with them. In this connection, the Sunday School might well begin to assemble and push up-to-date and well-chosen circulating libraries. Other agencies are doing these things; why should the church and Sunday School, with larger and everyday interests in the people, allow other auspices to gain first hold?"

As Director of Immigration work, Rev. H. M. Bowden faces a challenging task. He is carefully analyzing the situation, seeking to discover the needs and inaugurating an Americanizing program generally that will be far-reaching in its character. Congregational Sunday School Extension work along Americanization lines has been carried for a long time as a regular part of its program. With four hundred groups of foreign-speaking people in the United States, using twenty-three different languages, associated through our Congregational Church life, the advent of a Director of Immigrant work is a distinct advance. Through his services our Americanization interests will be adequately cared for. Of the thirty millions of people of foreign birth in the United States, a large percentage are children and youth. Hence, the opportunity of the Sunday School Extension Society to largely contribute to the new Christian order.

In our German Department our Sunday School work is gradually developing along distinctly English-speaking lines, and our Finnish work, while lacking Sunday School leadership in its churches, is increasing numerically and reaching out towards larger ideals generally.

Our Colored Congregational work in the South faces a new epoch. An awakening along distinctly Sunday School lines has taken place. Two years ago many of our Southern churches had no Sunday Schools and did not want any. Now, with a changed attitude, has come a great opportunity. To meet these new conditions, Mr. E. H. Philips has been commissioned as field worker for Louisiana, Mississippi and Arkansas for full time work, with headquarters in New Orleans. Professor T. W. Talley of Fisk University is rendering part time service in Tennessee and Kentucky and students from Talladega Seminary will do extension work in Alabama. Rev. J. P. O'Brien, D.D., Dean of Talladega Seminary, superintends the work generally, and the outlook is very encouraging.

Literature

The literature of the Society is being developed gradually. In addition to the list found on a separate page, other leaflets are in course of preparation. These will include Mountaineer and Colored work, Rural, City and Immigrant activities and others of a general type. Other activities in this connection have included the usual articles for "The American Missionary Magazine" and other publications.

Religious Educational Service

In keeping with the agreement that the Sunday School Extension Society should work in coöperative relations with the Religious Education Boards, and its field workers advance the interests of the Religious Education program, our workers have kept in close touch with this feature of service. Most cordial relations exist between the secretarial and field forces of the Congregational Sunday School Extension Society and the Congregational Education Society. The spirit of coöperation is very cordial and the joint program in operation is bringing about some very helpful results.

Literature Grants

Two hundred and sixty-five grants of literature for Sunday School lesson studies have been made to twenty-seven states, this form of service including Italian, Indian, Porto Rican, Hawaiian, Finnish and Colored organizations. In the expansion of our activities in needy missionary territory that will be made possible in connection with the Congregational World Movement, this branch of our work will call for a large increase. It is felt also that the advancement of it will mean the larger adoption of the lesson helps and associated literature issued by our Congregational Publishing Society.

Some of the places where we are doing missionary Sunday School work are small numerically, but they are wielding a splendid influence in their

respective communities. Some, too, of this type, organized in years past, are now assuming considerable strength. Moreover, the policy and methods by which, under God's blessing, our Sunday School Missionary work has sought to keep pace with a rapidly growing country have resulted in outposts being formed in every state.

The interests of the Kingdom of God call us to a life of real doing; and with a constructive program, intelligent leadership, adequate resources of workers and money, a splendid passion of unselfishness and a determination to fully meet the needs of the hour, great things can and will be accomplished.

FINANCIAL STATEMENT

Balance on Hand January, 1919\$ 3,264.61

RECEIPTS

Contributions:

Churches	\$32,620.35
Sunday Schools	5,319.81
Women's Societies	9,145.87
Individuals	320.08
Refunds	326.70
	47,732.81

Legacies and invested funds 1,600.00

\$ 49,332.81

Total Receipts\$ 52,597.42

DISBURSEMENTS

Missionary Service:

Salaries	\$ 20,272.24
Expenses	7,586.37

Administration:

Salaries:	
Secretarial department	3,470.81
Treasury department	300.00
Clerical services	1,262.33
Midwinter meeting	279.96

General Expenses:

1. Literature Grants	1,212.73
2. American Missionary Assessment	561.27
3. Children's Day Material	865.00
4. Leaflets	253.25
5. Other Printing	396.59
6. Office Expenses	1,969.63
7. Intersociety Expenses	691.02
8. National Council App't	96.00
9. Tercentenary Expenses	64.80
10. Intersociety Budget	29.85
11. National Council Exhibit	84.00
12. Bond Premium	12.50
13. Ford Camionette	400.00
14. Investment Fund	1,000.00
15. Exchange Checks	294.16
16. Legacies	600.00

Honorary Salaries 125.00

Interest on Conditional Gifts 27.50

Total Disbursements\$ 41,855.01

Balance Cash on Hand 10,742.41

Bank Balance 10,722.41

Petty Cash 20.00

CERTIFICATE OF INCORPORATION

of The Congregational Sunday School Extension Society

We, the undersigned, being desirous of associating ourselves together in a corporation for the promotion of Sunday School work and other objects, as hereinafter more particularly described, pursuant to and in conformity with the Membership Corporation Law of the State of New York, do hereby certify and declare that we are all of full age, at least two-thirds of us are citizens of the United States, and two of us are residents of the State of New York:

We do further certify and declare as follows:

First: That the particular objects for which said corporation is formed are as follows, viz.: The pursuit of missionary and educational purposes, with special relation to establishing, aiding and promoting Sunday Schools, Bible Schools and kindred institutions, either directly or through other corporations having similar objects, in pursuance of the general plans for the work of the Church Extension Boards of the Congregational Churches in the United States, as outlined by the National Council of said churches.

Second: That the corporate name by which said corporation shall be known and distinguished is The Congregational Sunday School Extension Society.

Third: That the territory in which the operations of said corporation are to be principally conducted is the United States of America, its territories, colonies and other dependencies.

Fourth: That the principal office of said corporation shall be located in the City of New York.

Fifth: That the number of the directors of the said corporation shall be thirty-six.

Sixth: That the names and places of residence of the persons to be the directors of the said corporation until its first annual meeting are:

Names

Places of Residence

Rev. Stephen A. Norton, D.D.,	Woburn, Mass.
Rev. William H. Kephart, D.D.,	415 East 143d St., New York City.
Hon. Alfred Coit,	Manwaring Building, New London, Conn.
Rev. James E. McConnell, D.D.,	129 Princeton Ave., Providence, R. I.
Rev. Rockwell Harmon Potter, D.D.,	Hartford, Conn.
Mr. Arthur F. Whitin,	Whitinsville, Mass.
Rev. Watson L. Phillips, D.D.,	263 Coram Ave., Shelton, Conn.
Mr. John M. Whiton,	821 Central Ave., Plainfield, N. J.
Rev. Samuel L. Loomis, D.D.,	287 Fourth Ave., New York City.
Mr. Franklin H. Warner,	52 Vanderbilt Ave., New York City.
Mrs. Harry Wade Hicks,	25 Woodland Ave., Glen Ridge, N. J.
Rev. Samuel H. Woodrow, D.D.,	Pilgrim Cong'l Church, St. Louis, Mo.
Rev. Lucius H. Thayer, D.D.,	Portsmouth, N. H.

Mr. Fred M. Wilcox, Lamanda Park, Calif.
 Hon. Charles D. Rosa, Beloit, Wis.
 Rev. William J. Minchin, D.D., Mason City, Iowa.
 Mr. William W. Mills, Marietta, Ohio.
 Rev. Thomas H. Harper, D.D., 413 Washington St., South, Spokane, Wash.
 George A. Guild, Esq., Topeka, Kans.
 Rev. John B. Gonzales, 4532 Live Oak St., Dallas, Texas.
 Prof. Samuel T. Dutton, 70 Fifth Ave., New York City.
 Mr. Willard S. Bass, Wilton, Maine.
 Mr. Theodore M. Bates, 1003 American Trust Bldg., Cleveland, Ohio.
 Rev. Raymond C. Brooks, D.D., 24 Panoramic Way, Berkeley, Calif.
 Rev. A. Eugene Thomson, D.D., Lincoln Ridge, Ky.
 Rev. Frank V. Stevens, Yankton, S. D.
 Rev. Bastian Smits, D.D., Jackson, Mich.
 Mr. A. T. Schauffler, 622 Scarritt Bldg., Kansas City, Mo.
 Rev. G. A. Hulbert, 3120 Woolworth Ave., Omaha, Neb.
 Rev. William T. McElveen, D.D., 1110 Judson Ave., Evanston, Ill.
 Mr. Henry T. Richardson, 5 Smith St., Lynn, Mass.
 Hon. Epaphroditus Peck, 170 Main St., Bristol, Conn.
 Mr. Lucius R. Eastman, Jr., 43 Glenwood Ave., Upper Montclair, N. J.
 Mr. Warner James, 217 Duffield St., Brooklyn, N. Y.
 Hon. John E. Weeks, Middlebury, Vt.
 Mr. Arthur P. Stacey, Minneapolis, Minn.

Seventh: That the annual meeting of said corporation shall be held on the Tuesday following the third Sunday in January in each and every year.

IN WITNESS WHEREOF, we have made and signed this certificate in duplicate, this 19th day of December, 1917.

ALFRED COIT.
 JOHN M. WHITON.
 WILLIAM H. KEPHART.
 CLARENCE F. SWIFT.
 JAMES E. MCCONNELL.
 SAMUEL LANE LOOMIS.
 ROCKWELL HARMON POTTER.
 WATSON L. PHILLIPS.

STATE OF NEW YORK }
 COUNTY OF NEW YORK } S.S.

On this 19th day of December, 1917, before me personally came Alfred Coit, John M. Whiton, William H. Kephart, Clarence F. Swift, James E. McConnell, Samuel Lane Loomis, Rockwell Harmon Potter, Watson L. Phillips, to me known to be the persons described in and who executed the foregoing certificate, and they thereupon severally acknowledged to me that they executed the same.

I do hereby approve the foregoing certificate of incorporation and the filing thereof.

CHARLES L. GRAY,

Justice of the Supreme Court,

Dated February 23, 1918.

First Judicial District.

By-Laws of The Congregational Sunday School Extension Society

ARTICLE I.

Membership

1. All voting members of the National Council of the Congregational churches in the United States shall be voting members of The Congregational Sunday School Extension Society during the period of their membership in the National Council.

2. The Society shall designate a list of eighteen persons who shall be voting members-at-large, and who shall be chosen in three equal sections and so chosen that the term of each section shall be ultimately six years, one section being chosen every second year at the Biennial meeting. These members-at-large may be identical with the persons composing a similar list chosen by The Congregational Sunday School and the Publishing Society or its successor.

3. Any person on whose behalf \$20.00 shall be paid into the treasury of this Society, accompanied by a request for honorary life membership, shall be an honorary life member with all the privileges of membership except voting.

4. At an annual meeting of the Society all pastors of Congregational churches in attendance, in response to an invitation from the Executive Committee of the Society, shall be enrolled as corresponding members with the privileges of the floor but no vote.

5. The Officers, Directors, Executive Committee men and Superintendents of the Society, ex-officiis, with all the privileges of membership except voting.

ARTICLE II.

Officers

The officers of this Society shall be a President, a Vice-President, a Treasurer, an Auditor, a General Secretary, a Recording Secretary, a Board of Directors, and an Executive Committee.

There shall be such additional Secretaries and other officers as may be found necessary.

ARTICLE III.

Election

1. The President, Vice-President, Auditor and Recording Secretary shall be elected by the Society at its Biennial Meeting for a two-year term.

2. The General Secretary and the Treasurer shall be elected at each Biennial Meeting on nomination by the Board of Directors.

3. The Board of Directors shall consist of not more than thirty-six members, namely, one representative from each State organization which is recognized by the National Council of the Congregational churches in the United States as an administrative unit, and Directors-at-Large as herein provided, and shall be elected at the Biennial Meeting as follows:

- (a) Prior to the Biennial Meeting at which the term of its representative on the Board expires, each State Conference or Association, recognized by the National Council as an administrative unit, shall have the right to submit to the Nominating Committee the names of two candidates, a minister and a layman, from which nominations an election of one Director for a term of six years shall be made. At the expiration of the term his successor shall be chosen in the same manner.
- (b) Directors-at-Large shall be elected on nomination by the Nominating Committee in such manner that there shall not be more than thirty-six Directors at any one time.
- (c) The President of the Society shall be an honorary member of the Board without vote, and shall be expected to be present at all sessions.
- (d) The General Secretary shall be an honorary member of the Board without vote, and shall be expected to be present at all except executive sessions.
- (e) The Directors shall be divided as nearly as possible into three equal sections in such manner that the term of each section shall ultimately be six years and the term of one section shall expire at each Biennial Meeting. When any Director shall have held office for six successive years, he shall be for two years ineligible for election.

4. Between the meetings of the Board of Directors, the work of the Society shall be under the immediate supervision of an Executive Committee appointed by the Board of Directors of not more than fifteen persons, a majority of whom shall be members of the Board.

- (a) The General Secretary, ex-officio, shall be an honorary member of this Committee. The membership of the Committee shall be divided as equally as practicable between ministers and laymen. After serving for six consecutive years, a member of the Executive Committee shall be for one year ineligible for re-election.
- (b) This Committee shall hold regular monthly meetings and as many special meetings as may be deemed necessary. The actions of each session of the Executive Committee shall be reported to the Board of Directors.

5. There shall be a Nominating Committee consisting of the members of the Nominating Committee of the National Council.

6. Assistant Secretaries and other officers as needed shall be appointed annually by the Board of Directors on the nomination of the Executive Committee.

7. Vacancies in any office, Board or Committee may be filled by the Board of Directors for the unexpired term.

ARTICLE IV.

Voters

All members of the Society as designated in Article I. of these By-laws who shall be present and cause their names to be registered upon a roll to be made at each annual or other meeting of this Society by the Recording Secretary, and no other persons, shall have the right to vote at the annual election, and in annual or other meetings of the Society upon questions there arising.

ARTICLE V.

The President and Vice-President

It shall be the duty of the President to preside at all meetings of the Society. In his absence the Vice-President shall preside. In the absence of both of these, any member of the Society, duly chosen, may preside at any meeting of the Society.

ARTICLE VI.

The Treasurer

The Treasurer shall receive and have personal charge of all funds from collections, legacies, or other sources which are designated for the current expenses of the Society, and the custody of its trust funds, and shall keep them in such depositories as may be designated by the Board of Directors, and shall disburse the same as said Board and its Executive Committee shall direct. He shall give bonds annually for such amount as the Board of Directors shall determine, and shall conduct the correspondence and other business of his office under the general supervision of the Board of Directors and its Executive Committee.

ARTICLE VII.

The Auditor

It shall be the duty of the Auditor prior to each Annual Meeting to examine the Treasurer's vouchers, books and accounts, and all certificates of stocks, bonds and other securities held by the Treasurer, and check all investments of the funds of the Society and certify to the correctness of the same.

ARTICLE VIII.

The General Secretary

The General Secretary of the Society, with the aid of his assistants, shall conduct all correspondence relating to the office; he shall strive to work in closest sympathy with the other benevolent societies of the denomination and with the officials of State organizations; he shall make known by personal presentation, correspondence and otherwise, to State and local associations and conferences, to churches and individuals, the objects and claims of the Society, and shall have charge and direction of the work of the Society under the general supervision of the Board of Directors and the Executive Committee; he shall present the minutes of the Executive Committee and all its transactions

to the Board of Directors at each of its meetings; he shall prepare the yearly report of the Board of Directors for the Annual Meeting of the Society, and submit the same for adoption at the meeting of the Board, or of its Executive Committee as the Board may direct prior to the said Annual Meeting.

ARTICLE IX.

The Recording Secretary

The Recording Secretary shall keep a record of all meetings and proceedings of the Society, and at each annual or other meeting of the Society shall make up a roll of persons entitled to vote at such meetings, as provided in Article IV.

ARTICLE X.

The Board of Directors and the Executive Committee

1. The Board of Directors, subject only to the review and judgment of the Society at its Annual Meeting, shall have the management of all the property and business of the corporation, except as herein otherwise provided. The Board shall hold its Annual Meeting on the Tuesday after the third Sunday of January and in addition such specially called meetings as may be deemed necessary. All important questions of policy and all major questions of administration shall be reserved for decision at the Annual Meeting. After a due notice of the meeting has been sent in writing to each Director, fifteen shall constitute a quorum. Notices of Directors' meetings shall be given by the General Secretary, or in case of a vacancy in that office, by the President. At its Annual Meeting the Board shall determine the general disposition of the funds of the Society and pass upon any questions involving the comprehensive work of the administration, including the election of official representatives, National and State. It shall assemble at the Annual Meeting such workers as the Board or its Executive Committee shall deem wise in order that the needs and opportunities on the field may be thoroughly presented to the Board.

Any and all property, real or personal, acquired by The Congregational Sunday School Extension Society, either by gift, devise or purchase, may be sold by the Board of Directors.

2. The Board of Directors may prescribe suitable regulations for the affairs of the Executive Committee, and may delegate to the Executive Committee, by vote, any of the powers given to the Board of Directors, including the power to sell or convey property, real or personal. The Executive Committee shall for the time being, except as limited by the Board of Directors, have and exercise all the powers of the Board of Directors, in the management of the business and affairs of the corporation, and it may authorize the seal of the corporation to be affixed to all such contracts, papers and documents as may require it. The Executive Committee shall keep a record of its proceedings, which shall be at any time open to the inspection of any member of the Board of Directors, and shall annually present a detailed report of its doings, including the minutes of its meetings, to the Board of Directors.

ARTICLE XI.

The Nominating Committee

The Nominating Committee shall, at each Biennial Meeting, present nominations for President, Vice-President, Recording Secretary, Auditor and members of the Board of Directors, in accordance with the provision of these By-laws, and the action of the National Council relative to the common administration of this and other missionary societies.

ARTICLE XII.

Meetings

This Society shall meet annually on the Tuesday following the third Sunday in January, and in years when the National Council holds regular sessions shall adjourn to meet in connection with the National Council. This meeting shall be known as the Biennial Meeting. Twenty voting members shall constitute a quorum.

ARTICLE XIII.

Amendments

No alteration shall be made in these By-laws without a vote of two-thirds of the members present and voting at an Annual Meeting; nor unless the same shall have been proposed in writing at a previous Annual Meeting, or shall be recommended by the Board of Directors.

LIST OF PUBLICATIONS

- THE PLACE OF THE MISSION SUNDAY SCHOOL.** An answer to the question, "Is there need of organizing and maintaining mission Sunday Schools?"
- THE HOLD-UP IN JERICHO CANYON.** A mountain boy's version of the Good Samaritan. By Rev. W. B. D. Gray.
- HEROISM ON THE FRONTIER.** A story of heroic pioneer work in Wyoming, used as the 1918 Hero Tale for Sunday Schools.
- THE RIGHTS OF CHILDHOOD.** Several incidents woven into a plea for education for children through the Sunday Schools.
- THE SUNDAY SCHOOL SOCIETY AND THE HOME.** A story of John Anderson's homecoming.
- THE CONGREGATIONAL SUNDAY SCHOOL EXTENSION SOCIETY IN THE WORKING WORLD.** A leaflet outlining the functions of the Sunday School Extension Society.
- PLEDGE CARD.** A card for taking subscriptions, which also gives the amount of money required for particular pieces of Sunday School work.
- MEMORY WORSHIP IN THE SUNDAY SCHOOL.** A 24-page leaflet giving services for the Sunday School.
- THINGS IN BLUE.** A story for beginners, with the background of a flower, a bird and a child.
- ROBERT'S ADVENTURE.** The history of a Sunday School that started in a wagon.
- AN INDIAN'S MESSAGE.** An experience in a log schoolhouse in the mountains of the Southwest.
- THE SOD SCHOOLHOUSE SUNDAY SCHOOL.** Telling about some folks who lived out in Idaho for eighteen years without a church service or a Sunday School.
- PUT OUT YOUR TEAM AND COME IN.** A Sunday School missionary's optimism overcoming the seemingly impossible.
- TODAY IN NORTH DAKOTA SUNDAY SCHOOL WORK.** The challenge of a Northwestern land of opportunity.
- THE COWBOY'S PRAYER.** A poem written by a cowboy, with introduction on Sunday School work in the mountains.
- THE TALE OF THE TRAPPER.**
- HOW FRANCES AND GERALD GOT A SUNDAY SCHOOL.**
- WHERE THREE ROADS MEET.**
- PRAIRIE PREACHERS.**
- CHILDREN'S DAY SERVICES.** Each year a Service of songs, recitations, responses and other exercises for use on Children's Day, the second Sunday in June, is furnished free to Sunday Schools which take an offering for the Sunday School Extension Society. The services now on hand are as follows: 1918, Little Patriots of the Kingdom; 1919, Our Father's World; 1920, Children's Day Comrades.



Publications

MAGAZINE

One section of "The American Missionary," a monthly magazine published in the interests of the six Congregational Homeland Societies, is reserved for The Congregational Sunday School Extension Society.

Subscription 50 cents per annum. In clubs equaling one-fifth the membership of a church, 15 cents.

Published at 287 Fourth Ave., New York City.

LEAFLETS

Leaflets, both in descriptive and story form give full information concerning the work of the Society.

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2400 Ridge Road
Berkeley, CA 94709
For renewals call (510) 649-2500
All items are subject to recall.

Form of Bequest

I give \$. to The
Congregational Sunday School Extension
Society, organized in New York City in
the year 1917.
